LIFE

Life Improvement For Everyone

Funding worksheet

This checklist/worksheet is included as part of the Preparing for Independence programme.

This checklist/worksheet can be completed online or on paper. It can be used to evidence work completed relating to funding available to young people.

This includes ensuring that the young person understands; all potential benefits and grants that are available to them, how they can access these funding streams and where they can go if they need support when applying.

Professionals name:	Date:
Young person's name:	Age:

Does the young person know how to access money that is available to them? This could include benefits, student loans and grants.	Yes ☐	No ☐

You should complete this checklist with the Young Person. There is additional money available to care leavers and you can use this checklist to make sure they have applied for or received their full entitlement.

You can make reference to The Leaving and After Care Service Finance Handbook 2020/21 when completing this checklist. The Handbook will be updated in February 2021.

Does the young person get money (or know they can get money) from the following sources:

Job	Yes ☐	No ☐	**Apprenticeship**	Yes ☐	No ☐
Universal Credit	Yes ☐	No ☐	**Student Loan**	Yes ☐	No ☐

Benefits

If the young person needs to apply for benefits have they applied for the following:

Universal Credit	N/A ☐	Yes ☐	No ☐
Personal Independence Payment (PIP)	N/A ☐	Yes ☐	No ☐
Does the young person need help applying for Universal Credit or PIP?	N/A ☐	Yes ☐	No ☐
Has the young person been referred to Citizens Advice for help completing the PIP application form?	N/A ☐	Yes ☐	No ☐

How **confident** is the young person about applying for Universal Credit or PIP?
(0 – Not confident at all, 10 – Very confident)

0 ☐	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐	7 ☐	8 ☐	9 ☐	10 ☐

Pregnant/Parent

If the young person is pregnant or is a parents, have they applied for the following:

Sure Start Maternity Payment	Yes ☐	No ☐
Child Benefit	Yes ☐	No ☐
Care to Learn funding	Yes ☐	No ☐
Healthy Start Vouchers	Yes ☐	No ☐

How **confident** is the young person about applying for any of the above?
(0 – Not confident at all, 10 – Very confident)

0 ☐	1 ☐	2 ☐	3 ☐	4 ☐	5 ☐	6 ☐	7 ☐	8 ☐	9 ☐	10 ☐

Does the young person need any help applying for the above?	Yes ☐	No ☐

Education			
Is they young person still in education?		Yes ☐	No ☐
If yes, have they applied for the following funding:			
16 to 19 bursary	N/A ☐	Yes ☐	No ☐
Student loan	N/A ☐	Yes ☐	No ☐
Scholarship to university	N/A ☐	Yes ☐	No ☐
University bursary	N/A ☐	Yes ☐	No ☐
Bursary/scholarship from a company or charity	N/A ☐	Yes ☐	No ☐
How **confident** is the young person about applying for any of the above? (0 – Not confident at all, 10 – Very confident)			
0 ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ 9 ☐ 10 ☐			
Does the young person need any help applying for the above?		Yes ☐	No ☐
Housing			
Does the young person need to pay council tax?		Yes ☐	No ☐
Do they need help registering to pay council tax?	N/A ☐	Yes ☐	No ☐
Has the young person applied for the Local Council Discretionary Housing payment?		Yes ☐	No ☐
If no, do they know how to apply for this payment?	N/A ☐	Yes ☐	No ☐
Has the young person applied for the following reductions:			
Care Leavers Discretionary Reduction		Yes ☐	No ☐
Single person discount		Yes ☐	No ☐
Student exemption	N/A ☐	Yes ☐	No ☐
Essex County Council – Leaving and After Service			
Has the young person accessed funding for the following:			
Setting up a home grant	N/A ☐	Yes ☐	No ☐
Rent deposit grant	N/A ☐	Yes ☐	No ☐
Fees to obtain identification documents	N/A ☐	Yes ☐	No ☐
Clothing allowance	N/A ☐	Yes ☐	No ☐
Travel costs	N/A ☐	Yes ☐	No ☐
Leisure costs	N/A ☐	Yes ☐	No ☐
Birthday gift	N/A ☐	Yes ☐	No ☐
Transition payment	N/A ☐	Yes ☐	No ☐
Incentive and reward payment		Yes ☐	No ☐
Does the young person need funding for any other items/services?		Yes ☐	No ☐

NHS			
Does the young person know how to access the following from the NHS:			
Free prescription charges	N/A ☐	Yes ☐	No ☐
Dental treatment	N/A ☐	Yes ☐	No ☐
Eye tests and glasses or contact lenses	N/A ☐	Yes ☐	No ☐
Reimbursement of fares to hospital	N/A ☐	Yes ☐	No ☐
Does the young person know where and when they can access free services from the NHS?		Yes ☐	No ☐
Travel			
Has the young person applied for the following:			
Free bus pass		Yes ☐	No ☐
Train pass		Yes ☐	No ☐
Does the young person need help obtaining either of the above?		Yes ☐	No ☐

Date for review:	Checklist complete: ☐